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SAMPLE INTRO EMAIL

To All Parents and Players 2021/2022 U10, 12, 15 Girls or Boys Soccer Team,

We want to take a moment to welcome you all to the team and express our excitement to coach your daughters in the upcoming Travel Soccer Season.

A little about me:

**Coach XXXX**

I played soccer and baseball for Penn Manor High School and have been coaching my daughter and son in both sports since they were 4 years old.  Coaching has become a real joy and I try to put my all into creating a fun and educational environment to learn the game of soccer.

**Important Please Respond:**

It would also be helpful to respond to your@email\_address.com with a cell phone number, as I've found it is helpful to communicate via text as well.

If there are any other contacts that should be on the email or text distribution groups, please provide their name, email address and cell phone number.

It is always fun to know who is on the team, so we've attached the list of players for your information.

Finally, there will be a coaches' meeting in the next few weeks,  I will be in touch as we get more information.  Thank you in advance for replying with your cell number along with anyone else that should be on our text chain for the season.

The Club is a volunteer run organization without the board, coaches, and other volunteers, we would not exist! If you have any interest in helping with small or large tasks please use the contact from on the club website to reach out to us, we welcome all helping hands.